



Korean American Coalition

3540 Wilshire Blvd. Suite 911, Los Angeles, CA 90020. Tel.(213) 365-5999 Fax.(213) 380-7990

**VOLUNTEER APPLICATION FORM**

Name (First, Middle, Last) \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email \_\_\_\_\_

Volunteer Interests (check all that apply)

- Vendor Booth \_\_\_\_\_
- Cleaning Crew \_\_\_\_\_
- Stage Asst. \_\_\_\_\_
- Beer Garden \_\_\_\_\_
- Beverage Booth \_\_\_\_\_
- Parking \_\_\_\_\_

Please indicate time available on 8/7/2010: 9am-3pm \_\_\_\_\_ 3pm-9pm \_\_\_\_\_

In case of emergency contact: \_\_\_\_\_

As a volunteer of our organization I agree to abide by the policies and procedures. I understand that I will be volunteering at my own risk and that the organization, its employees and affiliates, cannot assume any responsibility for any liability for any accident, injury or health problem which may arise from any volunteer work I perform for the organization. I agree that all the work I do is on a volunteer basis and I am not eligible to receive any monetary payment.

\_\_\_\_\_  
Volunteer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
KAC Staff Supervisor

\_\_\_\_\_  
Date

**PLEASE FAX/MAIL/EMAIL VOLUNTEER APPLICATION FORM BY 7/30/2010,  
To: Kyu-hee Shim - kyuhee@kacla.org**

<b>DATE &amp; SHIFTS</b>	August 7, 2010 9am-3pm and 3-9pm
<b>VOLUNTEER COMPENSATION</b>	All volunteers will receive: <ul style="list-style-type: none"> <li>• 1 Korean BBQ Cook-off T-shirt</li> <li>• Lunch or dinner</li> <li>• 1 voucher for food</li> <li>• Cold drinks at the Volunteer tent</li> </ul>

### ALL VOLUNTEER ROLES AND RESPONSIBILITIES

<b>SETUP</b>  <b>9:00 am-3:00pm</b>	Will assist KBBQ Cook-Off staff with: <ul style="list-style-type: none"> <li>• Directing vendors to appropriate booths for setup</li> <li>• Assisting restaurant vendors with setup</li> <li>• Assisting restaurant vendors with Health Inspector interactions</li> <li>• Installing banners on vendor booths</li> <li>• Installing lines, hoses, etc.</li> <li>• Installing banners and screens on main stage</li> <li>• Cleanup</li> </ul>
<b>BREAKDOWN</b>  <b>3:00pm-9:00pm</b>	Will assist KBBQ Cook-Off staff with: <ul style="list-style-type: none"> <li>• Assisting restaurant vendors with breakdown</li> <li>• Uninstalling banners on vendor booths</li> <li>• Uninstalling lines, hoses, etc.</li> <li>• Uninstalling banners and screens on main stage</li> <li>• Cleanup</li> </ul>

### SPECIFIC VOLUNTEER ROLES AND RESPONSIBILITIES

<b>VENDOR BOOTH</b> <b><u>15-30</u></b>	Will assist vendor booths with assorted needs. Responsibilities could include: <ul style="list-style-type: none"> <li>• Ice and plate retrieval from central</li> <li>• Plating and distribution of food</li> <li>• Liaison between booth and KBBQ Cook-Off staff in case of need or emergency</li> </ul>
<b>STAGE</b> <b><u>1-2</u></b>	Will assist stage manager in coordinating performers and events throughout the duration of the Cook-Off.  <b><u>*Volunteers with A/V expertise are preferred for this position.</u></b>
<b>BEER GARDEN</b> <b><u>5</u></b>	Will greet attendees and monitor Beer Garden area. Provide assistance to guests. <b><u>AGE LIMIT: 21+</u></b>
<b>BEVERAGE BOOTH</b> <b><u>4</u></b>	Will sell and exchange tickets for drinks- bottles of water, etc.
<b>PARKING</b> <b><u>4</u></b>	Will assist Parking Manager in managing parking at lots (across street from site) and vendor parking (onsite).
<b>CLEANING CREW</b> <b><u>5-7</u></b>	Will monitor and clear event location, food tables, and trash cans.